



Action Taken Report of 1st IQAC meeting for the AY 2018-19

Agenda Number	Detail of the Agenda	Action Take Report
1	To frame Mission, Vision and Core Values of Institution and all Departments.	Drafted the Vision Mission & goals, approved by IQAC and shall be forwarded to CDC for final approval.
2	To discuss about curriculum planning by maintaining the core topic while presenting it in a more concise and focused manner.	Considering University term plan, Curriculum planning was done by all the departments, committees/Cells etc.
3	To frame research policies for ensuring proper promotion of research culture in the organisation and to discuss conduction of STTP/ Workshop/ Conferences.	Discussed and decided to design research policy by research, innovation, incubation and IPR Cell to promote research culture. It was further decided to decide the areas of workshop/seminar for STTP / Workshop/ Conferences.
4	To form a committee to address specific issues and tasks.	Discussed and decided statutory and non-statutory committees required for the effective functioning of the institution. Convenors and members were decided and approved for the committees. It was further decided to activate all the committees for effective results.
5	To identify the key themes and concerns related to obtaining feedback from	It was decided to take feedback from all the stakeholders i. e. students, parents, teachers, Alumni & employers. The feedback committee designed the

	feedback from various stakeholders.	questionnaire and the same was approved by IQAC and CDC.
6	To present and discuss the present academic calendar.	The various departments/committees/cells prepared their respective calendar and the academic calendar was prepared by IQAC which was approved in the meeting.
7	To review the departmental activities including achievements, challenges, and ongoing projects.	The activities conducted by departments and committees were reviewed and it was suggested to conduct more student learning centric activities
8	To Plan for registration of NSS Unit.	It was decided to apply for one unit of NSS. It was further decided to prepare the list of students for the registration.
9	To discuss about the Conferences, Workshops, seminars, training programmes to be conducted in the Academic year 2018-19	It was decided to organize a national/international research conference and motivate faculties to participate and publish the papers. The Committee reviewed and finalized the list of events for the academic year outlining event format, resource requirements, and potential collaborators.

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