



Shree Rahul Education Society's (Regd.)
SHREE L. R. TIWARI
DEGREE COLLEGE
OF ARTS, COMMERCE & SCIENCE
(Approved by Government of Maharashtra &
Affiliated to University of Mumbai)
College Code : 1064

Ref. No: SLRTDC /IQAC/22-23/ 04

Date: 1st April, 2023

Notice of 4th IQAC Meeting

The meeting of the IQAC (Internal Quality Assurance Cell) is set for April 25, 2023, at 11:00 am in the Board Room. We cordially invite all IQAC members to be a part of this event.

Agenda for the Meeting

1. To read and confirm the minutes of the previous meeting.
2. To discuss about add on courses to enhance the learning experience and broaden students' skill sets
3. To discuss about the internship promotion, identify the advantages of internships, methods of promotion, and potential enhancements
4. To reflect on feedback on infrastructure
5. To gather feedback on curriculum from various stakeholders
6. To finalize academic planner of departments
7. To focus on IQAC plan / initiative and discuss, evaluate, and prioritize the various initiatives within the Internal Quality Assurance Cell (IQAC)
8. To reflect on passing percentage and create strategies for improving results
9. To announce about the Participation of faculty in research and remuneration for the faculty is approved
10. To encourage enrollment in Yukti and Unnat Bharat
11. To discuss and finalize about inclusion of E resources in library
12. To reflect on IIC planning and requirement
13. Any other matter with the permission of chair.

Dr. Deepthi Sadvelkar

Dr. Deepthi Sadvelkar
IQAC Co-ordinator
IQAC Coordinator

Shree L. R. Tiwari Degree College of Arts, Comm. & Sci.
Mira Road (E),
Thane - 401107, Maharashtra



Dr. Sanjay Mishra

Dr. Sanjay Mishra
I/C Principal

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Date: 25th April, 2023

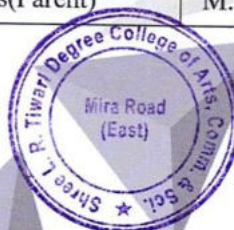
**Minutes of Meeting of Internal Quality Assurance Committee (IQAC) and Criteria
Heads, other teaching and non-teaching staffs at Rahul Education.**

The Internal Quality Assurance Committee meeting was held on **25th April, 2023** in the Board Room of RIS at 10.30 am under the Chairmanship of Shri. Rahul Tiwariji and Shri. Utsav R. Tiwariji, COO – Rahul Education.

The following members were present for the meeting:

Sr. No	Designation	Name of the Members
1	Secretary, Shree Rahul Education Society	Shri. Rahul Tiwari
2	COO, Rahul Education	Shri. Utsav Tiwari
3	Chairperson: I/c Principal	Dr. Sanjay Mishra
4	Criteria 1	Asst. Prof. Jinal Mehta
5	Criteria 2	Dr. Sonali Nandu
6	Criteria 3	Asst. Prof. Paras Joshi
7	Criteria 4	Asst. Prof. Zahid Shaikh
8	Criteria 5	Asst. Prof. Roma Ahuja
9	Criteria 6	Asst. Prof. Neha Kulkarni
10	Criteria 7	Asst. Prof. Varsha
11	Teacher representative	Asst. Prof. Sunil Vishwakarma
12	Teacher representative	Asst. Prof. Kshitijkumar Jha
13	Librarian	Mr. Rajendra Sawant
14	Local Society Member	Dr. Narayan Iyer (IDF)
15	Local Society Member (Educationist)	Dr. Anju Arya - Principal Smt. K. L. Tiwari Degree College
16	Student (President)	Ms. Sweety Jha - TYBMS
17	One nominee from Employers	Mr. Krunal Koradiya - Marketing Head, GPS Advisors Pvt Ltd.
18	One nominee from Industrialists	Dr. N. N. Pandey
19	One nominee from stakeholders(Parent)	M. Abhay Daas

POD: Point of Discussion



DOD : Details of Discussion

20	Alumni	Mr. Sahil Nalkande
21	IQAC Coordinator	Dr. Deepti Sadvelkar

The following agenda were discussed and decisions were taken in the meeting:

Agenda 1:

POD 1: Reading of the Minutes:

DOD 1: The meeting began with the reading of the minutes from the previous meeting. The minutes were reviewed and approved by all attendees.

Agenda 2:

POD 1: To discuss about add on courses

DOD 1: The attendees discussed the need for adding new add-on courses to the curriculum. Suggestions for potential add-on courses were made, including the suggested courses. It was agreed that a course coordinator would be formed to evaluate and propose specific add-on courses.

Agenda 3:

POD 1: To discuss about the internship promotion

DOD 1: The attendees discussed strategies to promote internships and increase student participation. Ideas included partnering with local businesses, reputed companies across various industry verticals, conducting informational sessions, and enhancing online internship listings.

Agenda 4:

POD 1: To reflect on feedback on infrastructure

DOD 1: Feedback received regarding the institution's infrastructure was reviewed. Specific issues and suggestions were also discussed, based on the list of feedback received from various stakeholders. The members also discussed about the plans for addressing the identified infrastructure issues to be taken into consideration.

Agenda 5:

POD 1: To gather feedback on curriculum

DOD 1: Attendees shared feedback and suggestions related to the existing curriculum. Feedback covered various aspects, such as course content, teaching methods, and assessment. It was noted that some students and faculty expressed concerns about curriculum highlighting on soft skills.

Agenda 6:

POD 1: To finalize academic planner of departments

POD: Point of Discussion

DOD : Details of Discussion



DOD 1: Heads of departments presented their proposed academic planners for the upcoming year. The planners were reviewed, and suggestions for improvement were discussed and based on the feedback, the respective departments need to revise planners and submit in next meeting.

Agenda 7:

POD 1: To focus on IQAC plan / initiative

DOD 1: The meeting reviewed the initiatives and plans of the Internal Quality Assurance Cell (IQAC). Progress on ongoing initiatives was discussed, including 360 degree appraisal, Unnat Bharat, Conference, Research Methodology FDP etc. In addition, new initiatives for enhancing quality assurance were proposed.

Agenda 8:

POD 1: To reflect on passing percentage and create strategies for improving results

DOD 1: Attendees reviewed the current passing percentage and trends. The various factors affecting results were discussed, including teaching methods, student support, and assessment. Thereby, strategies to improve results were brainstormed, such as additional tutoring, faculty development, remedial lectures and student counseling.

Agenda 9:

POD 1: To announce about the Participation of faculty in research and remuneration for the faculty is approved

DOD 1: It was announced that faculty participation in research is encouraged and supported. The remuneration plan for faculty involved in research was presented and approved. Faculties were thus encouraged to submit research proposals for further approval.

Agenda 10:

POD 1: To encourage enrollment in Yukti and Unnat Bharat

DOD 1: The importance of student enrollment in government initiatives like Yukti and Unnat Bharat was emphasized. The members present also discussed strategies for promoting these programs among students and decided to organize marketing and enrollment drives besides informing students about the benefits of participation.

Agenda 11:

POD 1: To discuss and finalize about inclusion of E resources in library

DOD 1: The meeting reviewed the proposal to include electronic resources in the library. and benefits of e-resources in enhancing academic resources were discussed. Budget allocation and selection criteria were also considered. The Library and Literary Committee were asked to finalize the list of e- resources

POD: Point of Discussion



DOD : Details of Discussion

Agenda 12:

POD 1: To reflect on IIC planning and requirement

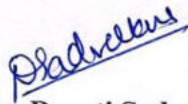
DOD 1: Attendees reflected on the Idea Incubation Cell (IIC) and its role and discussed the requirements and resources needed for IIC activities. A detailed plan of activities and resource requirements was present by the IIC along with the funding and support required for IIC initiatives.

There being no other matter to discuss the meeting ended with the vote of thanks to the chair.

Prepared and Verified by

Confirmed by

Approved by

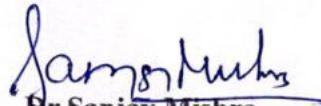


Dr. Deepti Sadvelkar

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Utsav B. Tiwari

COO,

Rahul Education

