



Shree Rahul Education Society's (Regd.)
SHREE L. R. TIWARI
DEGREE COLLEGE
OF ARTS, COMMERCE & SCIENCE
(Approved by Government of Maharashtra &
Affiliated to University of Mumbai)
College Code : 1064

Ref. No: SLRTDC /IQAC/18-19 / 03

Date: 7th Feb 2019

Notice of 3rd IQAC Meeting

The meeting of the Internal Quality Assurance Cell (IQAC) is set for February 23, 2019, at 11:00 am in the Board Room. We kindly ask all IQAC members to attend this meeting.

Agenda for the Meeting

1. To read and confirm the minutes of the previous meeting.
2. To discuss the importance of strengthening the placement and internship programs for students
3. To discuss the need to provide resources, support, and encouragement for faculty members to engage in research activities.
4. To discuss on the working of Curriculum and Extracurricular Activities
5. To discuss the need to upgrade library resources for improving the quality and scope of the resources available in the library
6. Any other matter with the permission of chair.

CS. Sushama Anuj Yadav
IQAC Co-ordinator

Shree L. R. Tiwari Degree College of Arts, Comm. & Sci.
Kanakiya Park, Mira Road (E).
Dist. Thane - 401107. Maharashtra



Dr. Chetana Shah
I/o Principal

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Minutes of Meeting of Internal Quality Assurance Committee (IQAC)

The Third Internal Quality Assurance Committee meeting was held on **23rd February, 2019** in the Degree Staffroom at 11.15 am under the Chairmanship of Shri Rahul Tiwariji, Secretary – Rahul Education.

The following members were present for the IQAC meeting:

Sr. No	Designation	Name of the Members
1.	Management	Shri. Rahul Tiwari
2.	Chairperson	Dr. Chetna Shah
3.	Co-ordinator	CS. Sushma Anuj Yadav
4.	Teacher / Member	Mr. Dharmendra Chaudhary
5.	Teacher / Member	Asst. Prof. Ankita Naik
6.	Teacher / Member	Asst. Prof. Dr. Shital Pal
7.	Teacher / Member	Asst. Prof. Lubina Gonsalves
8.	Teacher / Member	Librarian - Mrs. Sheetal Dhotre
9.	Local Society Member	Dr. Narayan Iyer (IDF)
10.	Local Society Member (Educationist)	Dr. Maushami Datta
11.	Student Representative (President-Student Council)	Mr. Zek furtado
12.	Researcher	Dr. Anju Arya – IQAC coordinator (SLRTCE)
13.	Industrialists	Mr. Umesh Tiwari
14.	Stakeholders (Parent)	Mrs. Madhu Chauhan

The following member were marked absent for the meeting:

1. Asst. Prof. Kshitij Jha - Member
2. Mr. Nitin Jadhav (O.S) - Senior Administrative Officers

POD: Point of Discussion



DOD : Details of Discussion

Agenda 1:

POD 1: To read and confirm the minutes of the previous meeting.

DOD 1: The meeting began with the reading of the minutes from the previous meeting. The minutes were reviewed and approved by the authority.

Agenda 2:

POD 1: To discuss the importance of strengthening the placement and internship programs for students

DOD 1:

- Discussed the importance of strengthening the placement and internship programs for students.
- Identified the need for establishing stronger connections with industry partners and conducting more industry-relevant training sessions.
- Agreed to explore collaborations with companies and organizations to increase placement opportunities for students.

Agenda 3:

POD 1: To discuss the need to provide resources, support, and encouragement for faculty members to engage in research activities.

DOD 1: Emphasized the significance of research and publications for faculty members. The IQAC Coordinator along with the Chairperson discussed the need to provide resources, support, and encouragement for faculty members to engage in research activities.

They further explored the possibility of establishing research funds and organizing research workshops.

Agenda 4:

POD 1: To discuss on the working of Curriculum and Extracurricular Activities

DOD 1:

- Recognized the importance of a well-designed curriculum and engaging extracurricular activities for student development.
- Discussed the need to regularly review and update the curriculum to meet industry demands and student needs.
- Explored ideas for enhancing extracurricular activities, such as clubs, competitions, and guest lectures.

POD: Point of Discussion



DOD : Details of Discussion

Agenda 5:

POD 1: To discuss the need to upgrade library resources for improving the quality and scope of the resources available in the library

Highlighted the role of the library in supporting teaching, learning, and research.

- Discussed the need to upgrade library resources, including books, journals, and digital databases.
- Explored ideas to promote library usage and provide additional services, such as research assistance and extended hours.

Agenda 6:

POD1 : To discuss about infrastructure requirements :

DOD 1: Principal suggested that as the work of affiliation is in progress and is expected to get affiliation in the next academic year 2019-20 the need for infrastructure will be required for the smooth functioning of the Program of B.Sc.Hospitality studies and B.Sc Computer Science:

Key Highlights of the meeting:

- Develop a strategy to enhance placement and internship programs.
- Create a framework to support faculty research and publications.
- Review the curriculum and propose necessary updates.
- Plan and organize engaging activities for students.
- Assess library resources, plan upgrades, and develop strategies to promote library usage.
- Various committees were assigned tasks related to their respective areas.
- Deadlines were set for each committee to complete their assigned tasks.
- Infrastructure development for the new program.

There being no other matter to discuss the meeting ended with the vote of thanks to the chair.

Prepared and Verified by



CS. Sushama Anuj Yadav
IQAC Co-ordinator

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Confirmed by



Dr. Chetana Shah
VC-Principal

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Approved by



Rahul Tiwari
Secretary,
Rahul Education

POD: Point of Discussion



DOD : Details of Discussion