



# **SHREE L. R. TIWARI DEGREE COLLEGE**

## **SEMINAR ON SOFT SKILL GROOMING & ETIQUETTE**

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**Training and Placement cell in  
Collaboration with Hindustan  
Unilever Pvt Ltd.**

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**Conducted on 3th August 2022. At  
10am**

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**Mrs Munira Sayyed**  
Co-ordinator,  
Training and placement cell

**Dr Sanjay Mishra**  
I/c Principal





# SHREE L. R. TIWARI DEGREE COLLEGE

(Arts | Commerce | Science)

Approved by Government of Maharashtra & Affiliated to University of Mumbai

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Notice No.: SLRTDC/22-23/

Date: 30<sup>th</sup> July, 2022

## NOTICE

A Seminar on "Soft Skills, Grooming & Etiquette" will be conducted on 3<sup>rd</sup> August, 2022 at 10 am for all the degree college students. This session is organized by the by **Training and Placement Cell** in collaboration with **Hindustan Unilever Pvt Ltd.**

*M. Sayyed*

Mrs. Munira Sayyed  
Co-ordinator,  
Training and Placement Cell



*Sanjay Mishra*

Dr Sanjay Mishra  
I/c Principal

**I/C Principal**  
Shree L. R. Tiwari Degree College of Arts, Comm. & Sci.  
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### Report for the Seminar on "Soft Skills, Grooming & Etiquette" (Training and Placement Cell)

#### Objectives

- \* To discuss the importance of maintaining grooming and etiquettes in professional space
- \* To provide information to students regarding soft skills and how to acquire them

#### Methodology

- \* Seminar

**Date: 3rd August 2022**

**Time: 10 AM**


The Training and Placement Cell of Shree L.R. Tiwari Degree College organized a seminar on "Soft Skills, Grooming & Etiquette" for the students on 3rd August, 2022 at 10 am. The seminar was conducted by Mr. Chandan Rawat, who is the Brand Manager at AXE, Hindustan Unilever Ltd.

Mr. Rawat started the session by emphasizing the importance of soft skills in the professional world. He explained how possessing excellent communication, interpersonal and leadership skills can make a significant difference in one's career growth.

Mr. Rawat also spoke about the significance of grooming and etiquette in professional settings. He highlighted the importance of dressing appropriately, maintaining personal hygiene, and demonstrating good manners to make a positive impression in the workplace.

The seminar continued with a brief discussion on the different types of soft skills and how students could develop them. Mr. Rawat provided some valuable tips on how students could improve their communication skills, build strong relationships, and demonstrate leadership qualities.

The seminar concluded with a Q&A session, where students could ask questions related to soft skills, grooming, and etiquette. Mr. Rawat answered each question in detail, providing practical insights and sharing his experiences in the industry.

 Shree.L.R.Tiwari Educational Campus, Mira Road (E), Thane-401107, Maharashtra.





## Outcome

- \* Increased student's confidence and self-esteem and Enthusiasm
- \* Clear understanding on how soft skills and etiquettes can help students in professional career

*Mumtaz*

Mrs. Mumtaz Dayani  
Training and Placement Coordinator



*Sanjay Mishra*  
Dr. Sanjay Mishra  
I/C Principal

**I/C Principal**  
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Soft Skills, Grooming & Etiquettes (Hindustan  
Univ.)

Date: 3<sup>rd</sup> Aug. 2022

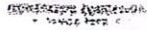
Training & Placement cell

Sr. No	Name of Student	Class	Contact number	Sign
1	Khan Alira Jif	FYBMS	9987878270	<i>Alira</i>
2	Khan Amaar Moineuddin	FYBMS	9967607694	<i>Amaar</i>
3	khan Amin	FYBMS	9167454217	<i>Amin</i>
4	khan Asad	FYBMS	8422009235	<i>Asad</i>
5	Khan fahad	FYBMS	7905161584	<i>fahad</i>
6	Khan Fozal	FYBMS	7738316723	<i>Fozal</i>
7	Hasan Khan	FYBMS	8828199810	<i>Hasan</i>
8	Hasan Khan	FYBMS	9619334601	<i>Hasan</i>
9	Iqma Khan	FYBMS	9004647887	<i>Iqma</i>
10	Khan Hunera	FYB.com	7208730324	<i>Hunera</i>
11	AMAN KHAN	FYB.com	9892401659	<i>AMAN</i>
12	Kashish Khamballkar	FYB.com	9930826636	<i>Khamballkar</i>
13	MUZZAMIL KAZI	FYB.com	8155900588	<i>MK</i>
14	Ansh Kan	FYB.com	8104518490	<i>Ansh</i>
15	Vivek Kanojia	FYB.com	8591095956	<i>Vivek</i>
16	Larkesh Kanojia	FYB.com	8828256758	<i>Larkesh</i>
17	Anishka Kanojia	FYB.com	9768323897	<i>Anishka</i>
18	Shyamsunder. Kadam	FYB.com	9321996822	<i>Shyamsunder</i>
19	Anil Kond	FYB.com	8828184917	<i>Anil</i>
20	Fahim Khan	FYBMS	9321570774	<i>Fahim</i>
21	ARYAN-ASHOK-KOTIAN	FYBMS	8356949910	<i>ARYAN</i>
22	Abhay Kurmi	FYB.com	8879827190	<i>Abhay</i>
23	Janvi LOKE	FYB.com	7808730442	<i>Janvi</i>
24	Jayshree Khater	FYBMS	7977512279	<i>Jayshree</i>
25	SHIAA KHAN	FYBMS	8591272997	<i>SHIAA</i>
26	Payal Bagun Chaudhary	FYB.com	9321649539	<i>Payal</i>
27	Ravindra Kumar	FYB.com	8905132909	<i>Ravindra</i>
28	Zaid Khan	FYB.com	8858779870	<i>Zaid</i>
29	Khan mohazzam alfan	FYBMS	8169540145	<i>Khan</i>
30	Khan Dahooh Nafi	FYBMS	9004092108	<i>Khan</i>
31	Khan mohd Faizal	FYBMS	8669903606	<i>Khan</i>
32	Khan mohd Arshad	FYBMS	9321853138	<i>Khan</i>
33	Khan Mahesh Rafique	FYBMS	9321853138	<i>K. Mahesh</i>

Shree L.R. Tiwari Educational Campus, Mira Road (E), Thane-401107, Maharashtra.







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## Training & Placement cell

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# SHREE L. R. TIWARI DEGREE COLLEGE

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Ref No. SLRTDC/22-23/

Date-2<sup>nd</sup> August, 2022

## LETTER OF INVITATION

To,

Mr. Sunny Kambiri  
Brand Manager – AXE,  
Hindustan Unilever Ltd

**Subject- Invitation for the Seminar**

**Respected Sir/Madam,**

As per the conversation with you, the Training & Placement Cell of Shree L.R Tiwari Degree College in Collaboration with Hindustan Unilever is organizing a seminar on-

**Topic: "Soft Skills, Grooming & Etiquette"**

**Date: 3<sup>rd</sup> August, 2022**

**Time: 10.00 am to 10:45 am**

The aim of this seminar is to help graduates in several ways to make them more employable and job-ready. Grooming plays a major role in maintaining a high self-esteem and self-confidence. It does this by influencing your appearance, which in turn affects the way you regard yourself. When your hair looks neat and beautiful, and your gel is still intact, you can observe how your confidence will rise.

Placement grooming sessions Boost Self-confidence: Placement grooming sessions help students realize their positive aspects of characters and keep focus on their best potential areas to increase self-esteem and power of presentation.

With this intent we would like to invite you as a speaker for this session. Under your guidance all the students can avail the benefits with the required knowledge.

It will be our pleasure if you send your consent to enable us to make necessary arrangements for the same. We would be deeply honoured by your presence at the session.

Thanking you.

*Sanjay G. Mishra*

**Dr. Sanjay G. Mishra.**

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Ref No. SLRTDC/22-23/

Date: 3<sup>rd</sup> August, 2022

## LETTER OF APPRECIATION

To,

Mr. Chandan Rawat

Brand Manager – AXE,

Hindustan Unilever Ltd

Respected Sir,

It gives me immense pleasure to express my profound appreciation to you on behalf of Training and Placement Cell of Shree L.R. Tiwari Degree College for conducting a Seminar on "Soft Skills, Grooming & Etiquette" for the students of our college.

**Date: 3<sup>rd</sup> August, 2022**

**Time: 10.00 am to 10:30 am**

Your session was a rewarding experience for all the students. It was very well appreciated by our students and will immensely benefit them in the future.

We appreciate your gesture and hope to receive the same response and support from you in the future.

Thank you.



Dr. Sanjay Mishra,  
I/c Principal

**I/C Principal**

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