

**Action Taken Report for the 3<sup>rd</sup> IQAC Meeting for the AY 2023-24**

Sr. No.	Agenda	Action taken
1	To discuss on Exam Analysis and suggest measures for improvement	<ul style="list-style-type: none"><li>• A detailed analysis of recent exam results was conducted and key areas of concern were identified. Actionable measures to improve student performance were taken and parents were also informed about the performance of their ward in a Parent-Teacher Meeting held on January 13, 2024.</li><li>• Two-way interactive communication is practiced emphasizing on dynamic teaching-learning pedagogy.</li><li>• Discussions on 'Current Affairs' during proxy lectures are practiced regularly and students are encouraged to solve previous year question papers to prepare well for exams, understand paper patterns, and improve time management.</li><li>• As per proposal by the Exam Department Coordinator, Asst Prof. Sae Sawant, prelims were conducted for TY students (Sem V and VI) in the B.Com department before their final exams</li></ul>
2	To inform about the FDP programmes attended by the faculties and to discuss and decide on organizing the FDP for the staff.	<ul style="list-style-type: none"><li>• Faculty Development Programmes (FDP) attended by staff members and feedback on the effectiveness of these programs were collected.</li><li>• Emphasis is laid on research culture in college and hence faculties and students are encourages to submit research papers in Scopus, ABDC etc. A total of 15 faculties submitted their research papers</li></ul>



3	To discuss and decide on implementation of NEP 2020 with innovative methods.	<ul style="list-style-type: none"> <li>• Seminar was conducted for faculties regarding the implement and significance of NEP 2020.</li> <li>• Innovative methods for its implementation, such as interdisciplinary courses, flexible learning pathways, and technology integration in the curriculum are planned.</li> </ul>
4	To discuss on add on courses and bridge courses for students.	<ul style="list-style-type: none"> <li>• Students of all departments and faculties are encouraged to enroll for SWAYAM courses.</li> <li>• Faculty Development Programs (FDP) and Professional Development Programs (PDP) for both teaching and non-teaching staff were organised.</li> </ul>
5	To review the progress of the SSR (Self-Study Report) and suggest measure for improvement.	<ul style="list-style-type: none"> <li>• Reframing of the institution's vision, mission and goals was done.</li> </ul>
6	To review the progress of criteria work and College website.	<ul style="list-style-type: none"> <li>• Progress on various accreditation criteria and the college website were accessed.</li> <li>• Sections of the website that require updates or enhancements were identified.</li> </ul>
7	To discuss on infrastructure and other requirements.	<ul style="list-style-type: none"> <li>• Current infrastructure needs were identified and prioritized to ensure well preparedness for the upcoming NAAC peer team visit.</li> </ul>
8	To discuss on organizing Orientation Program for stakeholders for the NAAC	<ul style="list-style-type: none"> <li>• An Orientation Program was initiated for the students to foster a deeper understanding of the NAAC framework, criteria, and methodologies.</li> </ul>
9	To review and discuss the feedback analysis by students and faculties and suggest improvements.	<ul style="list-style-type: none"> <li>• Feedback received from students and faculties were analysed. Steps were taken to address the feedback concerns and improve overall satisfaction.</li> </ul>
10	To discuss on implementing coding system for documentation (Admin and Academic).	<ul style="list-style-type: none"> <li>• A coding system for documentation (Admin and Academic) was implemented .</li> <li>• Teaching and non-teaching staff were trained on the new system to ensure consistent and efficient use.</li> <li>• Initial implementation was monitored and necessary</li> </ul>

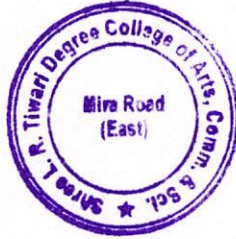


		adjustments were made.
11	Any other matter with permission of the chair	<ul style="list-style-type: none"> <li>• Academic Portal for e-governance tasks such as attendance and feedback was activated</li> <li>• All files containing college documents are secured in lock-and-key storage at IQAC Room.</li> <li>• A systematic register for tracking files borrowed by faculty members for reference, ensuring proper maintenance of records was implemented</li> <li>• New racks or shelves for organized storage of digitalized files were allocated.</li> </ul>

*Dr. Deepthi Sadvelkar*

**Dr. Deepthi Sadvelkar**  
IQAC Coordinator

Shree L. R. Tiwari Degree College of Arts, Comm. & Sci.  
Kanakiya Park, Mira Road (E).  
Dist. Thane - 401107. Maharashtra



*Dr. Sanjay Mishra*

**Dr. Sanjay Mishra**  
I/C Principal

Shree L. R. Tiwari Degree College of Arts, Comm. & Sci.  
Kanakiya Park, Mira Road (East),  
Dist. Thane - 401107. Maharashtra