

Shree Rahul Education Society's (Regd.)

SHREE L. R. TIWARI DEGREE COLLEGE

(Arts | Commerce | Science)

UGC Recognition under sec 2(f) of the UGC Act 1956 |
Approved by Government of Maharashtra |
NAAC Accredited with CGPA-3.14 Grade "A" (1st Cycle) |
Affiliated to University of Mumbai |
College Code -1064 | ISO Certified 9001:2015 |
Hindi Linguistic Minority institution

NOTICE

Date: 20th November 2024

This is to inform all non-teaching staff that a training session on the Acadmin ERP System will be conducted to familiarize you with its functionalities and enhance administrative efficiency.

Details of the Training Session:

- **Date: 30th November 2024**
- **Time: 2:00 PM Onwards**
- **Venue: IT Lab 401, Shree L. R. Tiwari Degree College**

Topics to be Covered:

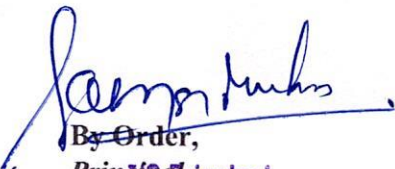
1. Student Admission Process
2. Fees Collection and Report Generation
3. Fees Payment Details
4. Inward and Outward Correspondence Management
5. Student Data Management

Objective:

The session aims to equip non-teaching staff with the skills needed to use the Accadmin ERP system effectively for managing institutional processes like admissions, fees, correspondence, and student records.

Attendance is mandatory for all non-teaching staff. Please ensure you are present on time and bring a notebook for taking notes.

For further information or queries, kindly contact the college office.


By Order,
Principal
Shree L. R. Tiwari Degree College
Kanakia Park, Mira Road (East),
Dist. Thane - 401107, Maharashtra





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Report: Training Session on Accadmin ERP for Non-Teaching Staff

Event Date: 30th November 2024

Venue: IT Lab 401, Shree L. R. Tiwari Degree College

A training session on the **Accadmin ERP System** was conducted on 30th November 2024, in IT Lab 401 for the non-teaching staff of Shree L. R. Tiwari Degree College. This session was organized to familiarize staff with the functionalities and practical applications of the Accadmin ERP system in streamlining administrative tasks.

Objective of the Session:

The session aimed to equip non-teaching staff with the necessary skills to effectively use the Accadmin ERP system for managing critical institutional processes.

Topics Covered:

1. Student Admission:

- Digital entry and management of student admission details.
- Streamlined process for registration and document verification.

2. Fees Collection and Reporting:

- Automated fees collection process.
- Generation of detailed and customized fees collection reports.

3. Fees Payment Details:

- Tracking and maintaining payment records.
- Managing overdue payments and receipt generation.

4. Inward and Outward Management:

- Efficient handling of incoming and outgoing correspondence.
- Digital tracking of document flow within the institution.

5. Student Data Management:

- Centralized storage and management of student records.
- Quick access to essential student information for administrative purposes.

Outcome of the Session:

The training provided hands-on experience with the Accadmin ERP system, enhancing the non-teaching staff's ability to handle administrative tasks efficiently. Participants gained a



better understanding of the system's capabilities and how it can simplify and digitize routine processes, leading to improved productivity and accuracy.

Conclusion:

The session was a significant step towards digitizing administrative operations. A special thank you to the organizers and facilitators for ensuring a productive and informative experience for all participants.

This initiative reflects Shree L. R. Tiwari Degree College's commitment to adopting modern technological solutions for institutional excellence.

Vaishali

Dr. Vaishali Kothiya

IQAC Coordinator

Shree L. R. Tiwari Degree College of Arts, Comm. & Sci.
Kanakiya Park, Mira Road (E),
Dist. Thane - 401107, Maharashtra



Sanjay Mishra

Dr. Sanjay Mishra

I/C Principal

Shree L. R. Tiwari Degree College of Arts, Comm. & Sci.
Kanakiya Park, Mira Road (East),
Dist. Thane - 401107, Maharashtra

Glimpses of the Event





GPS Map Camera



Google

Mira Bhayandar, Maharashtra, India
7vxg+x64, Kanakia Park, Mira Road East, Mira
Bhayandar, Maharashtra 401107, India
Lat 19.29992° Long 72.875756°
30/11/24 03:00 PM GMT +05:30



GPS Map Camera



Google

Mira Bhayandar, Maharashtra, India
7vxg+x64, Kanakia Park, Mira Road East, Mira
Bhayandar, Maharashtra 401107, India
Lat 19.299962° Long 72.875761°
30/11/24 02:36 PM GMT +05:30



Shree Rahul Education Society's (Reg.)

Academin ERP Training for Non - Teaching Staff

Date: 30th November 2024

Venue: 401, IT Lab-1, Shree L.R.Tiwari Educational Campus, Mira Road East

Sr. No.	Name of the Staff	College Name	Signature
1	Riddhi G. Ambre (Library)	Law & B.ed	Riddhi
2	Sulochana Desai (Library)	Degree	S.A. Desai
3	Poonam Singh [Admin]	SLRTDC	Poonam
4	Rashmi Jabale [Admin]	SLRTDC	Rashmi
5	Shreelesh Khamlaw (Admin)	SLRTCE	
6	GANESH VITTHAL NANAVARE	SLRTCE [exam cell]	M. Nanavare
7	Kanchan Sunil Singh [Admin]	SLRTCE	Kanchan
8	Kiran K. Rane	SLRTCE (Library)	Kiran
9	SOYASH MADANATH SALVI	S.K.L.T.D.C	Soyash
10	Supriya Sachin Nattekar	S.K.L.T.D.C	SSNatekar
11	Poochi Thakur Magodia	S.K.L.T.D.C.	Poochi
12	Shreekant Mishra (Lab IT)	S.L.R.T.D.C.	Shreekant
13	Kshitij Kumar L. Jha	S.L.R.T.D.C.	Kshitij
14	Yogendra Singh	S.L.R.T.D.C	Yogendra
15	Ar. Nitesh Singh	SKLTCA	Nitesh
16	Mrs. Souvik Rajput	S.K.L.T.C.A	Souvik
17	Mr. Rajesh V. Rathod	SKLTC	Rajesh
18	Ms. Janhavi Naik	R.C.O.E	Janhavi
19	Ms. Radhika Pandey	SLRTE LAW	Radhika
20	Punit Yadav	SLRTE LAW	Punit
21	Vivek Solanki	SLRTDC	vmsolanki
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