Action Taken Report for the 3RD IQAC Meeting for the AY 2025-26

Sr. No.	Agendas	Action Taken
1.	**To review and approve the Minutes and Action Taken Report (ATR) of the previous IQAC meeting.**	• Dr Akanksha Asar read the Action Taken Report of the previous IQAC meeting, and the same was approved by all the members.
2.	**To review department wise academic performance and student progression data.**	• To address concerns regarding ATKT cases, the IQAC recommended conducting preparatory examinations to the principal. Accordingly, these examinations were organized during the mid of the even semester for third-year students to help them improve their academic performance. **108** students appeared for the Examination out of which **82** students cleared their respective ATKT exams. • Department coordinators organized Parent–Teacher Meetings (PTMs) to review individual student performance, address attendance-related issues, and inform parents about the various academic and support initiatives undertaken by the department and the college. • Accordingly, 2 (two) PTMs were conducted by each department during the academic year.
3.	**To assess faculty mentoring, upskilling efforts and NEP policy execution**	• As per the suggestions of the IQAC, senior faculty members were assigned mentoring responsibilities to guide junior faculty in academic planning, effective classroom delivery,

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		research activities, and overall professional development. • To strengthen faculty upskilling, the Principal and IQAC Coordinator conducted staff meetings to encourage and support participation in Faculty Development Programs (FDPs), refresher courses, MOOCs (SWAYAM/NPTEL), workshops, seminars, and training programs aligned with NEP. Faculty members were also informed about the provisions of duty leave and financial assistance available as per institutional policy. • As an outcome of these initiatives, teachers successfully completed **47** FDPs, **8** workshops, **4** refresher courses, **6** short-term courses, **1** Faculty Induction Programme (FIP), 1 seminar, **1** webinar, and **1** international conference. Faculty members also c , secured **18** copyrights, and published **4** patents, reflecting the institution's continuous commitment towards academic enrichment, research, innovation, and professional development.. • For the effective implementation of NEP 2020, the Examination Committee organized orientation sessions for both students and staff focusing on curriculum restructuring, the CBCS/credit framework, outcome-based education, and multidisciplinary learning approaches. • Regular monitoring and review were carried out through IQAC meetings, departmental reviews, mentoring reports, and structured feedback mechanisms, ensuring continuous improvement in mentoring practices, faculty competencies, and NEP implementation outcomes.
4.	**To assess the initiative for next cycle**	• As per the recommendations of the IQAC, the Research and Development Cell initiated the

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	(Events /FDP's/Workshops)	planning of Faculty Development Programmes (FDPs) and submitted proposals to the Indian Council of Social Science Research (ICSSR). However, these proposals could not be considered due to the non-availability of 12(B) status. • Further, the R&D Cell has initiated the process of establishing collaboration with UGC Malaviya Mission Teacher Training Centres for organizing FDPs and related academic activities. • In addition, efforts are being made to explore opportunities under the Rashtriya Uchchatar Shiksha Abhiyan (RUSA) for conducting FDPs and workshops in the forthcoming academic year.
5.	**To review student and staff welfare initiative and gender sensitization mechanisms.**	• Medical leave benefits for eligible staff have been streamlined as per management directives. • Further, a proposal from the management to extend Provident Fund (PF) benefits to all eligible staff has been submitted, and follow-up action is in progress. • Additionally, a POSH Act awareness session was conducted by the Women Development Cell (WDC) in collaboration with the Internal Complaints Committee (ICC) to promote gender sensitization and ensure a safe and inclusive work environment.
6.	**To assess environmental, social and governance aligned practices and institutional sustainable initiative (Activities to be aligned with UN SDG)**	• Under extension activities carried out by NSS, DLLE, and the Green Campus Committee, various initiatives were implemented in line with sustainable development goals. • 8 (eight) Environmental initiatives such as energy conservation, waste management, water conservation, and tree plantation were undertaken, contributing to SDGs 6, 7, 12, 13,



		and 15. • 10 (ten) Social initiatives including NSS activities, awareness programs, gender equality drives, and student support services were conducted, aligning with SDGs 3, 4, 5, 10, and 11. • The institution also organized 8 (eight) health-related activities such as blood donation drives, health check-up camps, and hygiene awareness programs, contributing to SDG 3 (Good Health and Well-being). • Further, the institution ensured good governance practices through transparency, stakeholder participation, and adherence to regulatory norms, supporting SDG 16.
7.	**To provide update on the progress of institution accreditation initiative including NAAC, NIRF, ISO, Green Audit & Others**	• Under the guidance of the IQAC and the Principal, the NIRF submission was successfully completed on 5th February 2025. • The IQAC, in collaboration with the Women Development Cell (WDC), successfully conducted the Gender Audit on 16th July 2025 for the academic year 2024–25, and preparatory work for the subsequent academic year has also been initiated.; • The AISHE certification process was completed on 12th September 2025. Further, the requirements for the HR Audit conducted by Rahul Education were fulfilled and submitted on 12th January 2026, along with the uploading of all necessary and updated data as required. • The Green Audit is currently in progress. In addition, continuous preparatory work for NAAC and other accreditation processes is being

		undertaken by the IQAC to ensure compliance with prescribed quality benchmarks and standards.
8.	**To review and approve research papers/proposals for subsequent action.**	• 5 (Five) faculty members have submitted their research papers to the Research and Development Cell for review. • Additionally, 8 (eight) faculty members have successfully published their research papers in respective journals. • Further, the IQAC in collaboration with the Research and Development Cell is in the process of obtaining an ISBN number for institutional publication purposes.
9	**Any other matter with the permission of the chair.**	• In the library, faculties and students are being encouraged to effectively utilize government-supported academic portals such as the National Digital Library of India (NDLI), SWAYAM, Shodhganga, and other open-access platforms to facilitate continuous access to quality learning resources. • The institution has recently registered under the "One Nation One Subscription" initiative and the National Digital Library of India (NDLI). • Through these initiatives, students and faculty are expected to benefit from access to a vast repository of e-books, e-journals, research databases, and other academic resources, thereby strengthening teaching, learning, and research activities in the future.

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