Shree Rahul Education Society's (Regd.)
SHREE L. R. TIWARI DEGREE COLLEGE
(Arts | Commerce | Science)
UGC Recognition under sec 2(f) of the UGC Act 1956 |
Approved by Government of Maharashtra |
NAAC Accredited with CGPA-3.14 Grade "A" (1st Cycle) |
Affiliated to University of Mumbai |
College Code -1064 | ISO Certified 9001:2015 |
Hindi Linguistic Minority institution
Education For All

Ref. No: SLRTDC/IQAC/25-26/02 **Date: 09/09/2025**

Notice of 2nd IQAC Meeting for Academic Year 2025-26

This is to inform all the members of the Internal Quality Assurance Cell (IQAC) that the 2nd meeting for the Academic Year 2025-2026 is scheduled to be held on Tuesday, **30th September, 2025 at 11:30 am** in the Board Room. All the members are requested to kindly make it convenient to attend the meeting.

Agendas for the Meeting;

1. To review and approve the Minutes and Action Taken Report (ATR) of the previous IQAC meeting.
2. To monitor the implementation of the Academic Calendar and curriculum delivery.
3. To review progress on internal assessments, SWAYAM courses, and NEP-aligned modules.
4. To evaluate student participation in curricular, co-curricular, and extension activities (community engagement and outreach).
5. To review the status and effectiveness of ERP and LMS integration for academic and administrative processes.
6. To initiate and monitor activities related to research & publication.
7. To review faculty participation in Faculty Development Programs (FDPs), workshops, and academic conferences.
8. To review the Action Plan for the recommendations given in Academic and Administrative Audit (AAA).
9. To present progress on MoUs, collaborations, and industry-academia interface
10. To identify and recommend areas requiring improvement in infrastructure and IT facilities.
11. To review and approve research papers/proposals for subsequent action.
12. To discuss any other matter with the permission of the Chair.

Vaishali

Dr. Vaishali Kothiya
IQAC Coordinator
Shree L. R. Tiwari Degree College of Arts, Comm. & Sci.
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Dr. Sanjay Mishra
I/C Principal
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Kanakia Park, Mira Road (East),
Dist. Thane - 401107. Maharashtra

Date: 03th Oct, 2025

Minutes of 2nd Internal Quality Assurance Committee (IQAC) Meeting

The 2nd Internal Quality Assurance Committee meeting was held on Tuesday 30th Sept, 2025 at 11:30 am in the Board room of Shree L R Tiwari Educational Campus to discuss and decide on the agendas.

The following members were present for the meeting:

Sr. No.	Designation	Name of the Members
1.	Chairperson	Dr. Sanjay Mishra
2.	Management Representative	Shri. Utsav Tiwari
3.	IQAC Co-ordinator	Dr. Vaishali Kothiya
4.	Member	Dr. Saee Sawant
5.	Member	Dr. Sonali Nandu
6.	Member	Dr. Nusrat Chaudhary
7.	Member	Asst. Prof. Kshitij Jha
8.	Member	Asst. Prof. Neha Kulkarni
9.	Member	Asst. Prof. Rambhavan Yadav
10.	Member	Dr. Akanksha Asar
11.	Member	Librarian Mrs. Sulochana Desai
12.	Senior Administrative Officers	Mr. Nitin Jadhav (O.S)
13.	Head-Academic & Administration, Rahul Education	Dr. Ashish Daptardar
14.	Student (President)	Ms. Bhumi Dharia
15.	One nominee from Industrialists & Employer	Mr. Gaurav Jha (Online)
16.	Alumni	Ms. Prajakta Mishra (Online)

I/C Principal Dr. Sanjay Mishra along with the committee members extended a heartfelt welcome to **Dr. Ashish Daptardar, Head – Academic & Administration, Rahul Education**, on his joining as a member of the IQAC Committee and thereafter the session commenced.

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The following agenda was discussed and decisions were taken in the meeting:

Agenda 1:

POD 1: To review and approve the minutes and actions taken report (ATR) of the previous IQAC meeting.

DOD 1: Dr. Vaishali Kothiya, IQAC Coordinator, presented the minutes of the previous meeting held on Thursday, 24th June 2025 and Dr. Akanksha Asar presented the ATR of the 1st IQAC meeting (AY 2025–26). The authority reviewed, confirmed, and approved the minutes.

DOD 2: Dr. Ashish Daptardar emphasized the importance of structured documentation and advised attaching a copy of the IQAC composition with the ATR for better transparency. He also suggested that agenda points should focus on areas where concrete outcomes have been achieved, instead of ongoing activities. Furthermore, he recommended that ATR reports should mention measurable results, making the progress more accountable. He also advised monitoring the CIA (Continuous Internal Assessment) pattern, which could be extended to third-year students as well for better uniformity.

Agenda 2:

POD 1: To monitor the implementation of the Academic Calendar and curriculum delivery.

DOD 1: The IQAC Coordinator conducted a review of the implementation of the Academic Calendar and noted deviations in the execution of scheduled events and activities by a few departments and committees. The Convenors and Coordinators were asked to provide justifications for these deviations, wherein they clarified that the delays were primarily due to unavoidable circumstances such as heavy rainfall and other natural disruptions, which affected the planned timelines and execution of activities.

DOD 2: Departments and Committees proposing new events or activities aligned with emerging trends or contemporary topics were advised to incorporate these details into the Academic Calendar to facilitate accurate tracking and coordination of events and their monthly schedules.

Agenda 3:

POD 1: To review progress on internal assessments, SWAYAM courses, and NEP-aligned.

DOD 1: Dr. Saee Sawant mentioned the seamless conduct of Continuous Internal Assessments (CIA) and the satisfactory progress in timely completion and evaluation. Dr. Ashish Daptardar recommended monitoring the CIA pattern to ensure it can be effectively implemented for the TY students as well.

DOD 2: It was observed that students have shown increasing interest in SWAYAM and online certification courses, which support multidisciplinary learning. Dr Ashish Daptardar advised IQAC to motivate students to enroll for SWAYAM Courses.

DOD 3: The committee emphasized aligning curriculum delivery with NEP 2020 guidelines, ensuring the integration of skill-based and credit-based modules. Dr. Saee Sawant mentioned that faculties are regularly monitoring student progress in these areas and providing guidance for maximizing participation and credit transfer.

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Agenda 4:

POD 1: To evaluate student participation in curricular, co-curricular, and extension activities (community engagement and outreach).

DOD 1: The committee reviewed student participation in academics, co-curricular activities, and extension programs. Asst Prof. Rambhavan Yadav mentioned that the students are actively involved in Workshops, Hackathons, Seminars, WDC, NSS, DLLE, and community outreach initiatives. Members emphasized the need to record participation with measurable outcomes and suggested linking extension work with academic credits as per NEP 2020. Recognition through awards and certificates was also recommended to encourage greater involvement.

Agenda 5:

POD 1: To review the status and effectiveness of ERP and LMS integration for academic and administrative processes.

DOD 1: The committee discussed the need to strengthen the Learning Management System (LMS), with specific emphasis on the Student Portal. Members agreed that an efficient and user-friendly LMS is essential for smooth curriculum delivery, student engagement, and record maintenance. Enhancements to the LMS were suggested to make it more effective for academic monitoring.

Agenda 6:

POD 1: To initiate and monitor activities related to research and publication

DOD 1: An update on the ongoing research initiatives was presented. During the discussion, it was recommended to promote in-house student research and facilitate the publication of their work in ISBN-registered journals. To maintain academic rigor, it was further suggested that at least 5% of the total research output should be published in reputed, peer-reviewed journals. Dr. Ashish Daptardar also advised that the R&D Cell should focus on identifying and resolving challenges related to field projects.

DOD 2: Regarding Avishkar projects, Dr. Ashish Daptardar highlighted that while some projects may be suitable for submission to Avishkar, others should be strategically directed to venture capitalists to enhance research-to-startup conversions. He also raised a concern that once a startup idea is presented at Avishkar, it enters the public domain and may no longer remain eligible or confidential enough to be pitched before venture capitalists. Therefore, careful categorization and routing of projects is essential to safeguard innovation potential. The R&D Cell was further advised to actively explore patent publications to enhance the institution's research profile.

Agenda 7:

POD 1: To review faculty participation in Faculty Development Programs (FDPs), workshops, and academic conferences.

DOD 1: The committee reviewed faculty engagement in professional development activities such as FDPs, workshops, and academic conferences. It was noted that several faculty members have actively participated in both online and offline programs aimed at skill enhancement and curriculum upgradation. The committee emphasized the importance of documenting these participations, encouraging faculties to publish their learnings, and motivating more members to attend national and international events for academic growth and institutional visibility.

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Agenda 8:

POD 1: To review the Action Plan for the recommendations given in the Academic and Administrative Audit (AAA).

DOD 1: The meeting included a detailed review of the ATR. Dr. Ashish Daptardar suggested that each point should be supported by specific data or numbers to provide clarity and a measurable assessment of progress. This would allow the committee to monitor progress more effectively and identify gaps that need immediate attention.

Agenda 9:

POD 1: To present progress on MoUs, collaborations, and industry-academia interface.

DOD 1: I/C Principal Dr. Sanjay Mishra reported the progress made under institutional collaborations and MoUs. He informed the members about the ongoing MoUs, including the one with FramesNPixels, and updated that a VFX program had been successfully conducted under this collaboration. This was appreciated by the committee members as an effective step towards strengthening the industry-academia interface and providing students with skill-oriented learning opportunities.

DOD 2: The Committee members suggested that focus can be on establishing more meaningful MoUs and eliminating non-functional ones, given the current lack of active collaborations.

Agenda 10:

POD 1: To identify and recommend areas requiring improvement in infrastructure and IT facilities

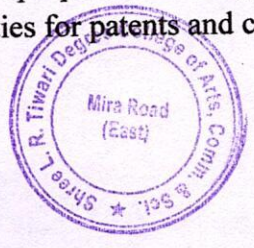
DOD 1: The committee expressed its sincere gratitude to the Management for providing Central facility of 120 new PCs [30 PCs in Lab 305, 30 PCs in Lab 306 and 60 PCs in Lab 502] which will also be shared with other Higher Education Institutions within the same college campus, which will significantly enhance academic delivery and practical sessions. The IT Laboratory time alloted for Degree College is 7.10 am - 10.15am while for Engineering College the timings are from 10.15 am till 5pm. Dr. Ashish recommended the implementation of Firewalls and the blocking of USB ports to ensure cybersecurity within the labs. He further suggested that CCTV footage should be retained for at least one month as a security measure.

DOD 2: Dr. Sanjay Mishra requested the Management to provide licensed Microsoft software and other licensed softwares to support academic work, while also emphasizing the need to optimize and effectively utilize existing library resources for the benefit of students and faculty.

Agenda 11:

POD: To review and approve research papers/proposals for subsequent action.

DOD 1: The committee reviewed the research papers titles submitted by faculties. It was agreed that quality papers should be encouraged for publication in reputed journals, preferably those with ISBN/ISSN and Scopus indexing. The committee emphasized the need for proposals to align with institutional research priorities and recommended timely submission to funding agencies and conferences. Selected papers and proposals were approved for further action, and faculty were encouraged to explore opportunities for patents and collaborative research.



Agenda 12:

POD: To discuss any other matter with the permission of the Chair.

DOD 1: Dr. Sanjay Mishra stated that the College is implementing the Internal Examination Revaluation process for the first time, in accordance with the recommendations of the NAAC Committee for the Third Year learners.

DOD 2: Dr. Ashish Daptardar enquired with the Office Superintendent, Mr. Nitin Jadhav, regarding the travel concessions availed by students. It was explained that a higher number of students utilize bus concessions as compared to railway concessions.

There being no other matter to discuss, the meeting was adjourned with a vote of thanks by Asst Prof Neha Kulkarni.

Prepared and Verified by	Confirmed by	Approved by
Dr. Vaishali Kothiya	**Dr. Sanjay Mishra**	**Mr. Utsav R Tiwari**
IQAC Coordinator	**I/C Principal**	**COO, Rahul Education**

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